



User Guide for Khmer Standardization (Unicode Conversion) Software

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1 Introduction

Khmer Standardization (Unicode Conversion) is an application generated specifically for converting non-Unicode font based on Office document into Unicode font. This document explains how to use the software.

2 Running the Application

After the successful installation of software and all its dependencies, the application can be started in two different ways:

1. In program menu startup (Figure 1).
2. The “Convert to Unicode” button embedded to each Microsoft Office application. (Figure 2)

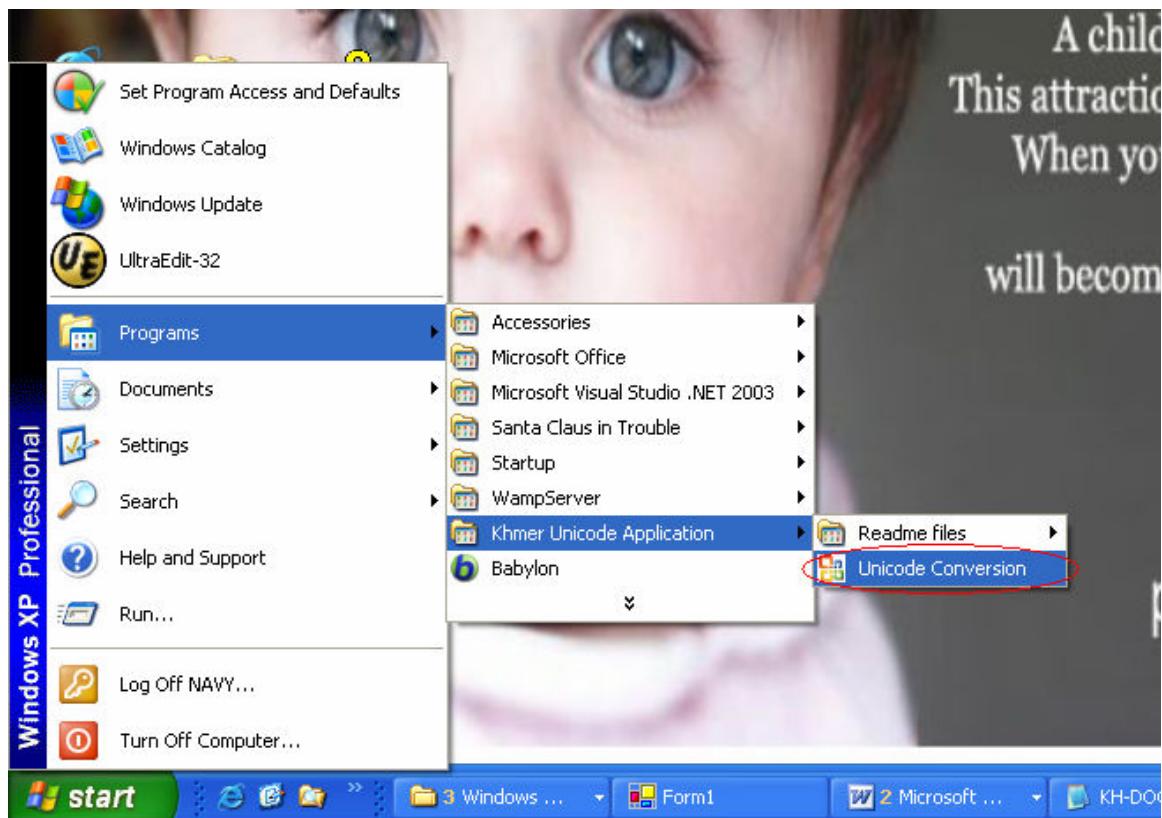


Figure 1 : Start up Unicode Conversion Standalone application

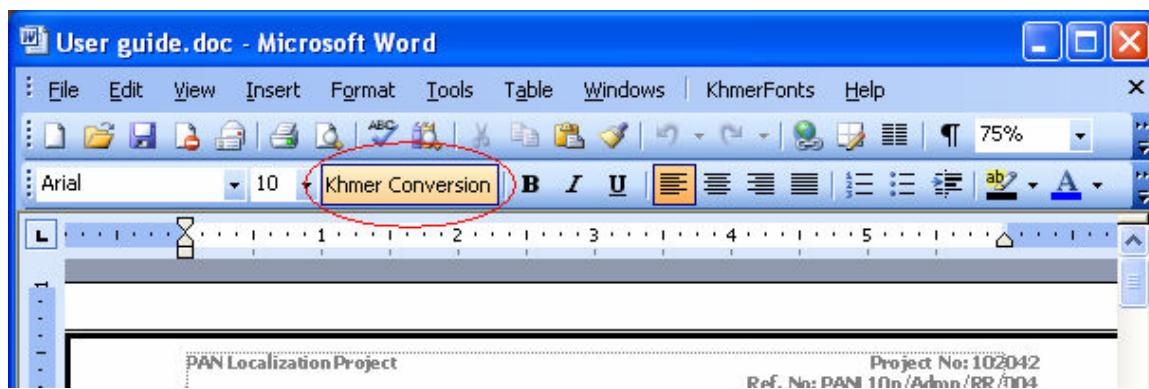


Figure 2: Start up word conversion application

3 Using Application

1. Convert Office document

After running the application:

1. Click "Browse" to browse to the document to convert.
2. Click "Save as" to select the destination Unicode file, if you don't want to use the default Unicode file name and path
3. Click on "Convert to Unicode" button to convert the document
4. After the conversion, there is a message "conversion complete". Click ok then the converted file is loaded.

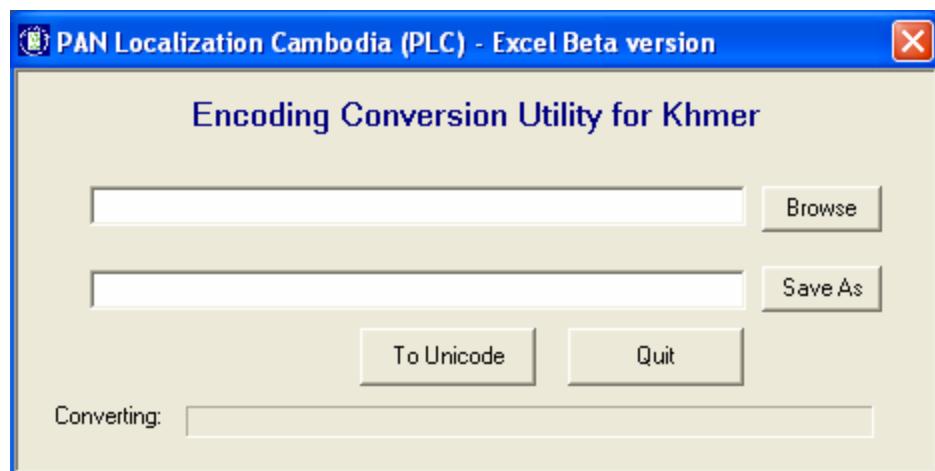


Figure 3: Word document Unicode Conversion

2. Convert text files

This application can only be run from the startup menu. To use the application, please follow the steps below:

1. Go to "Start" menu
2. Select "Programs"
3. Choose "Unicode conversion"

4. Choose “Convert text file”.
5. Click “Browse” to browse the file to convert
6. Click “Save to” to select the destination file if you don’t want to use the default name.
7. Choose the font of the document to convert
8. Click on “Convert to Unicode” button
9. After the conversion, there is a message “Convert successful...”.

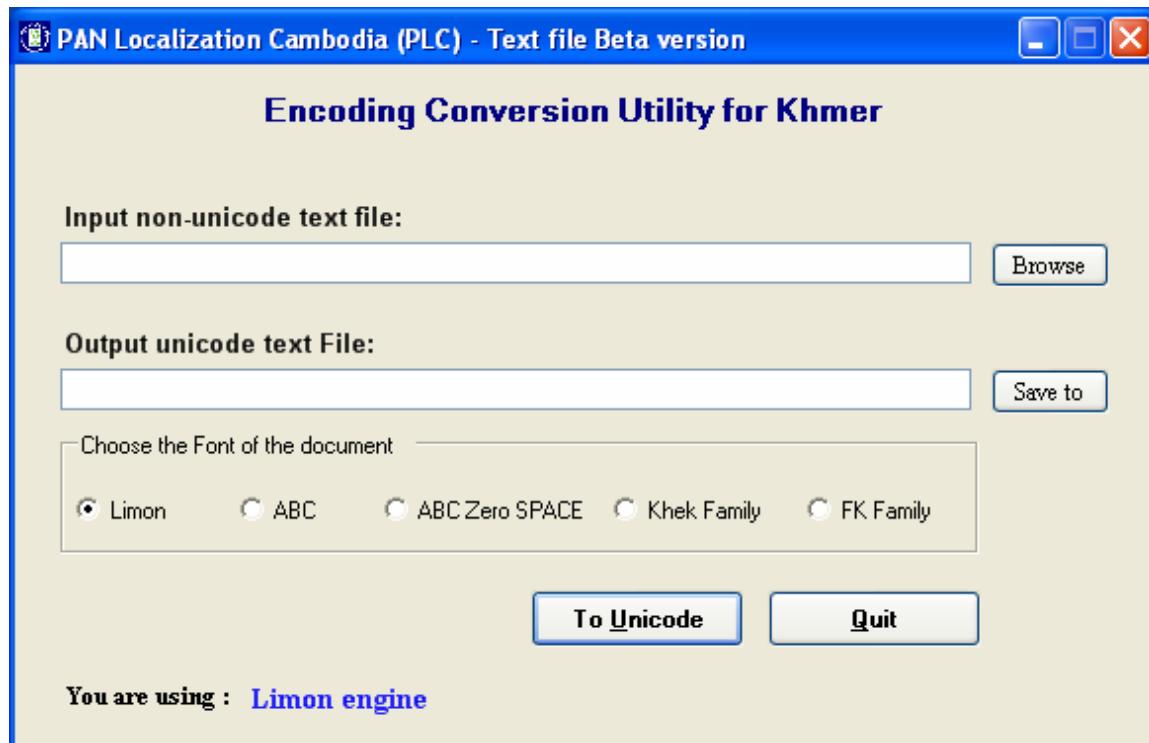


Figure 4: Text files Unicode Conversion

3. Convert by copy paste the text

This application can only be run from the startup menu. Please follow the steps below to use the application:

1. Go to “Start” menu
2. Select “Programs”
3. Choose “Unicode conversion”
4. Select “Convert by copy paste”
5. Type or copy the non-Unicode text into the Non-Unicode text content textbox
6. Choose the font the non-Unicode text
7. Click on “Convert to Unicode”
8. After the conversion, the result will appear in the Unicode content textbox of the application

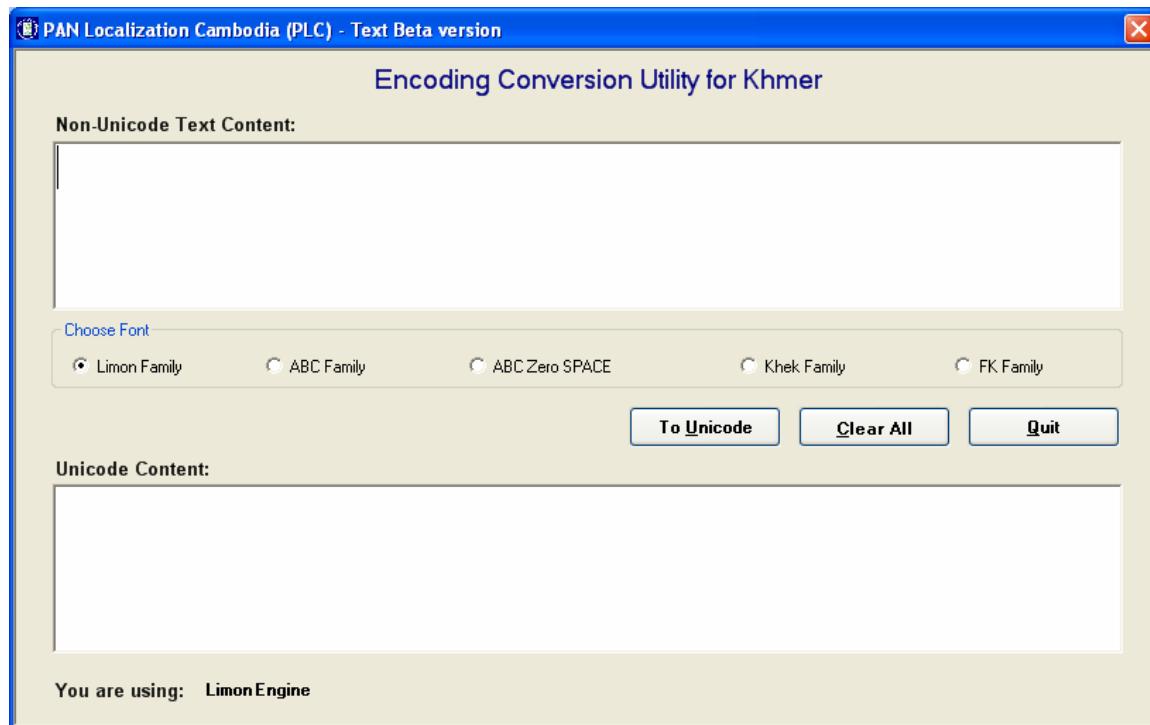


Figure 5: Unicode Conversion by copy paste the text